

## Tech Tip Tuesday—February 14, 2017

### Reminder: Livery Coach User Meeting in Las Vegas

Livery Coach will be having our annual users' meeting in Las Vegas the Sunday before the LCT Show. This year, that means Sunday, March 12, 2017, at 2pm, at the Venetian in Delfino 4106 (Level 4, Foyer West).

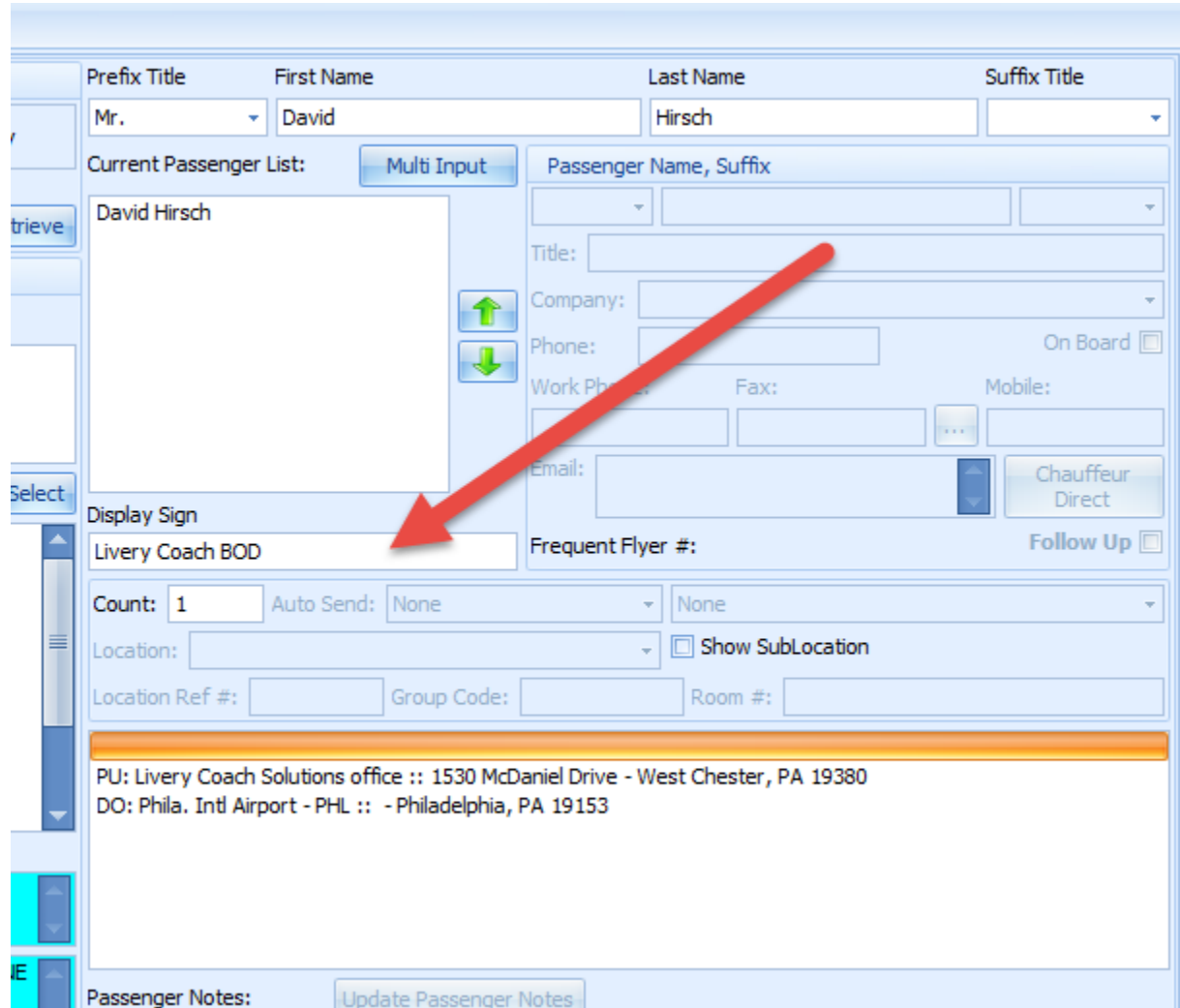
### Reminder: Tech Tip Archive

We now have archived Tech Tips available online! Please visit [www.liverycoach.com/TechTips/](http://www.liverycoach.com/TechTips/) if you want to see any past tech tip.

### Display Sign

While Livery Coach can be configured to display a greeting sign with just a last name, first initial and last name, etc, sometimes you need a sign that is completely different.

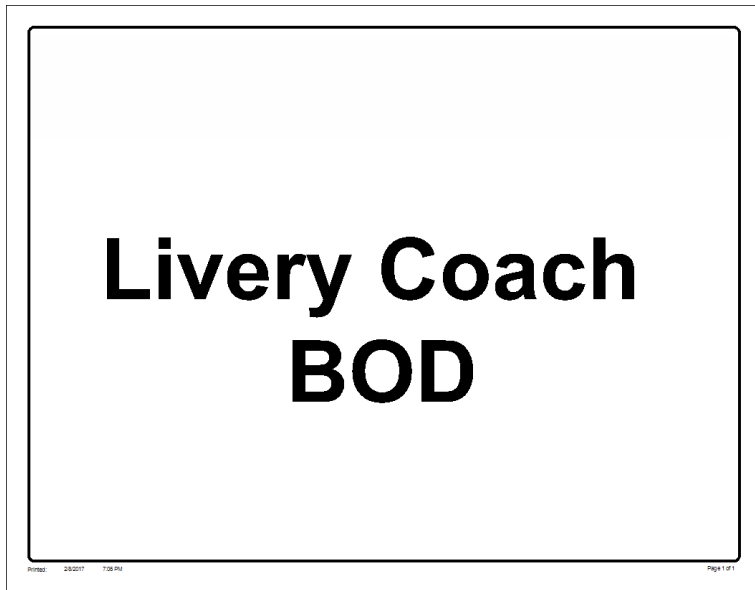
If this is a one-time thing, there is a dedicated spot for it in the Passenger Selection screen.



The screenshot displays the Livery Coach software interface for passenger selection. The form includes fields for Prefix Title (Mr.), First Name (David), Last Name (Hirsch), and Suffix Title. Below these is a 'Current Passenger List' with a 'Multi Input' button and a list containing 'David Hirsch'. To the right, there are fields for 'Passenger Name, Suffix', 'Title', 'Company', 'Phone', 'Work Phone', 'Fax', 'Mobile', 'Email', and 'Frequent Flyer #'. A red arrow points to the 'Display Sign' field, which contains the text 'Livery Coach BOD'. Other fields include 'Count' (1), 'Auto Send' (None), 'Location', 'Location Ref #', 'Group Code', 'Room #', and 'Passenger Notes'.

Whatever text you put in that box will show in the Trip Summary (unless you don't have that field set to display), and it will also be used on both on the printed sign and the iChauffeur app.

Summary	Option	Features
Contact Company	Livery Coach Solutions, LLC	
Display Sign	Livery Coach BOD	
# Of Passenger(s)	1	



If you have a particular contact who ALWAYS wants an alternate sign, simply add that to the Display Sign field on the Misc tab of the contact.

Contact Info	Chauffeur	Vehicle	Misc	Messages !	Web Access	UDF	iGroup
<b>Display Sign</b> Mr. Smith				<b>Hourly Pay Option</b> Garage to Garage	<input type="checkbox"/> <b>P.O. Required</b>		
<b>Level Status</b>				<b>PO as Passenger</b>			
<b>Category:</b> Software				<b>Sales Rep:</b>		<b>Meeting Procedure</b>	